

AGENDA

Employment Panel

Date: **Friday 19 June 2015**

Time: **11.30 am**

Place: **Committee Room 1- Shirehall**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

Governance Services

Tel: 01432 260201

Email: councillorservices@herefordshire.gov.uk

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Agenda for the Meeting of the Employment Panel

Chairman
Vice-Chairman

Councillor AW Johnson
Councillor PM Morgan

Councillor H Bramer
Councillor RI Matthews
Councillor AJW Powers

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. NAMED SUBSTITUTES

To receive details of any Member nominated to attend the meeting in place of a Member of the Panel.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest by Members in respect of items on this agenda.

4. MINUTES

To approve and sign the Minutes of the meeting held on 5 June 2015.

EXCLUSION OF THE PUBLIC AND PRESS

In the opinion of the Proper Officer, the next item will not be, or is likely not to be, open to the public and press at the time it is considered.

RECOMMENDATION

That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12(A) of the Act (as amended) as indicated below.

5. INTERVIEWS FOR DIRECTOR OF ADULTS AND WELLBEING

This item discloses information which is likely to reveal the identity of an individual.

Pages

7 - 8

The Public's Rights to Information and Attendance at Meetings

YOU HAVE A RIGHT TO: -

- Attend all Council, Cabinet, Committee and Sub-Committee meetings unless the business to be transacted would disclose 'confidential' or 'exempt' information.
- Inspect agenda and public reports at least five clear days before the date of the meeting.
- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
- Have a reasonable number of copies of agenda and reports (relating to items to be considered in public) made available to the public attending meetings of the Council, Cabinet, Committees and Sub-Committees.
- Have access to a list specifying those powers on which the Council have delegated decision making to their officers identifying the officers concerned by title.
- Copy any of the documents mentioned above to which you have a right of access, subject to a reasonable charge (20p per sheet subject to a maximum of £5.00 per agenda plus a nominal fee of £1.50 for postage).
- Access to this summary of your rights as members of the public to attend meetings of the Council, Cabinet, Committees and Sub-Committees and to inspect and copy documents.

Public Transport Links

- The Shire Hall is a few minutes walking distance from both bus stations located in the town centre of Hereford.

RECORDING OF THIS MEETING

Please note that filming, photography and recording of this meeting is permitted provided that it does not disrupt the business of the meeting.

Members of the public are advised that if you do not wish to be filmed or photographed you should let the governance services team know before the meeting starts so that anyone who intends filming or photographing the meeting can be made aware.

The reporting of meetings is subject to the law and it is the responsibility of those doing the reporting to ensure that they comply.

FIRE AND EMERGENCY EVACUATION PROCEDURE

In the event of a fire or emergency the alarm bell will ring continuously.

You should vacate the building in an orderly manner through the nearest available fire exit and make your way to the Fire Assembly Point in the Shire Hall car park.

Please do not allow any items of clothing, etc. to obstruct any of the exits.

Do not delay your vacation of the building by stopping or returning to collect coats or other personal belongings.

The Chairman or an attendee at the meeting must take the signing in sheet so it can be checked when everyone is at the assembly point.

HEREFORDSHIRE COUNCIL

MINUTES of the meeting of Employment Panel held at Committee Room 1 - Shirehall on Friday 5 June 2015 at 3.30 pm

Present: Councillor AW Johnson (Chairman)

Councillors: H Bramer, RI Matthews and AJW Powers

Officers: Alistair Neill, Chief Executive; Geoff Hughes, Director of Economy, Communities and Corporate; Colin Williams, West Midlands Employers

17. APOLOGIES FOR ABSENCE

Councillor Patricia Morgan.

18. NAMED SUBSTITUTES

Councillor Graham Powell attended as a substitute Member for Councillor Morgan.

19. DECLARATIONS OF INTEREST

All panel members recorded prior knowledge of the one internal candidate.

20. MINUTES

RESOLVED THAT:

the minutes of the meeting of 31 March 2015 be approved.

21. INTERVIEWS FOR DIRECTOR OF RESOURCES

Panel members were reminded of the process that had been followed to date encompassing:

- Agreement of role profile and selection criteria
- A national advertising campaign
- Longlisting against agreed selection criteria resulting in six candidates progressing to shortlisting
- Shortlisting against agreed selection criteria resulting in three candidates progressing to final assessment
- Final assessment including psychometric testing, informal interviews, stakeholder panel assessment, presentation and formal interview.

It was noted that references had been taken up and identified no areas of concern in relation to any candidate.

The panel summarised the relative merits identified in respect of each candidate through the assessment process and, were unanimous in their view that candidate C was the strongest candidate through the assessment process.

RESOLVED THAT: Peter Robinson be appointed as director of resources subject to no objections being received from Cabinet within the specified deadline in accordance with the requirements of the constitution.

The meeting ended at 16:45

CHAIRMAN